

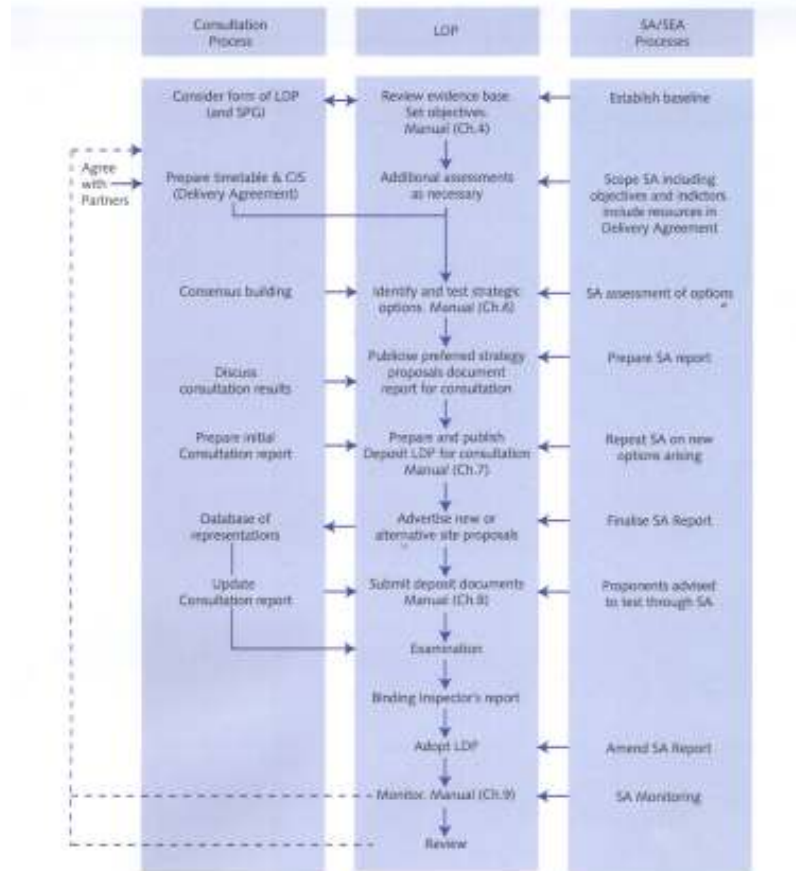
<b>MEETING</b>	JOINT PLANNING POLICY COMMITTEE
<b>DATE</b>	25 March 2011
<b>TITLE:</b>	Joint Local Development Plan – Joint Local Development Plan Panel
<b>PURPOSE</b>	To submit information about the remit of the Joint Local Development Plan Panel and to establish it as a working group of the Joint Planning Policy Committee
<b>RECOMMENDATION</b>	To establish a Joint Local Development Plan Panel and to agree on its membership
<b>AUTHOR</b>	Nia Davies, Planning Policy Manager, Gwynedd Council

## 1. Background

1.1 The chart below, which is taken from the Assembly Government’s “Development Plan Manual”, identifies the work that needs to be done during the process of preparing the Joint Local Development Plan:

Local Development Plan Manual June 2006

Figure 3.1: Main Stages of the LDP Preparation Process



N.B. Plan preparation, SA and consultation should be undertaken in an integrated manner.

- 1.2 The aim of the new LDP system is:
- to steer the work of drawing up a LDP by means of the Sustainability Evaluation, incorporating a Strategic Environmental Assessment, to collate evidence and consider the long-term implications of the strategy's options and policies in LDPs;
  - to base the work of drawing up a LDP on effective liaison with communities, in order to consider a wide range of viewpoints, with the aim of securing a wider consensus regarding the strategy and policies in LDP policies;
  - to ensure the integration of policies by drawing up LDPs that are internally consistent and which are integrated with the other main policies and strategies at national, regional and local level (avoiding unnecessary repetition);
  - to ensure a quicker and more responsive way of drawing up plans, publishing timetables for preparatory work, fewer cases of repeating the plan before its adoption, and regular strategic monitoring and review in order to better reflect the changing circumstances of modern Wales; and
  - to draw up plans that are more strategic, concise and impressive in creating a strategy for how the area will develop and change, based on a robust understanding of the interdependence of places (both within and across administrative boundaries) and drivers of change.
- 1.3 The purpose of the Public Examination will be to establish whether the LDP is a "sound" one i.e. that it complies with 10 tests of soundness, and to come to a clear conclusion whether it can be safely adopted. The recommendations of the Inspector conducting the Public Examination will be binding i.e. the Authority will have no right to deviate from them.

## **2 Scrutiny and decision-making**

- 2.1 First of all, the Council is required to draft a Delivery Agreement. Alongside the process of preparing the Delivery Agreement and after it is completed, a variety of detailed information will need to be collected about the economy, society and the environment. This information will be the factual basis for the Joint LDP and a means of ensuring that it is 'sound'. The Joint LDP must ensure that development is sustainable economically, socially and environmentally. The Sustainability Assessment Report that will need to be prepared alongside the Joint LDP will show how these have been considered.
- 2.2 The table in Appendix A to this report identifies the responsibilities of various committees as regards consideration and approval of any key documents associated with the statutory stages of the process of preparing the Joint LDP. These will be the documents that will be provided and published for statutory public consultation.
- 2.3 There are a number of key stages when **participation** by Councillors, the public and other stakeholders will be vital when drawing up the following for public consultation:

Pre-deposit documents of the Joint LDP	This will not be a full draft of the Joint LDP, but it will outline the main objectives and the preferred strategy for growth or change, including options for major developments.
Deposit Plan	Full draft plan of the Joint LDP

- 2.4 It is important that the detailed process of preparing the Joint LDP is facilitated, especially bearing in mind the importance of giving the public and other stakeholders the opportunity to influence its content, and bearing in mind the time limits within which the work must be done. In order to facilitate the process, the Joint Planning Policy Committee has the right to “appoint any panel or working group in order to assist the Committee in its work” (section C1 (vii) of the Agreement between the Isle of Anglesey County Council and Gwynedd Council). It is recommended that a Panel of the Joint Planning Policy Committee be established. The Panel will have an important role to play in the work of co-ordinating the main work elements.
- 2.5 It is recommended that the Panel should comprise of 6 members of the Joint Planning Policy Committee – 3 members from Anglesey and 3 from Gwynedd
- 2.6 Appendix 2 suggests what the duties of the Panel would be.

### **3 Recommendation**

- 3.1 That a Joint Local Development Plan Panel be established and that its membership should be as shown in paragraph 2.5 above.

**APPENDIX 1**

**AN IDEA OF THE REPORTS AND DECISIONS OF KEY STAGES OF THE LOCAL DEVELOPMENT PLAN**

	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
	<b>PROVISION OF AN AGREEMENT</b>	<b>STRATEGIC OPTIONS AND THE PREFERRED STRATEGY</b>	<b>DEPOSIT PLAN</b>	<b>REPORT ON RESPONSES TO CONSULTATION ON THE DEPOSIT PLAN</b>	<b>PLANNING INSPECTOR'S REPORT</b>	<b>ADOPTION OF THE PLAN</b>
<b>Gwynedd and Anglesey Scrutiny Committees</b>	Scrutiny	Scrutiny	Scrutiny			
<b>Gwynedd Council Board and Anglesey Council's Executive Committee</b>	Recommend agreement	Agree				
<b>Joint Planning Policy Committee*</b>	Advise	Advise	Agree	Agree	Accept**	
<b>Gwynedd and Anglesey Full Councils</b>	Agree					Adopt

*\* There will be Members of Gwynedd and Anglesey Local Planning Authorities on the Joint Local Development Plan Panel and on the Joint Planning Policy Committee*

*\*\* The Report of the Planning Inspector is final*

## **APPENDIX 2**

### **Joint LDP Panel - Remit**

#### **Main Purpose**

The Joint Local Development Plan Panel will consider and provide comments on intermediate documents, and make recommendations to the Joint Planning Policy Committee based on the conclusions of public participation periods or public consultations in order to adhere to the timetable in the Delivery Agreement.

#### **Objectives**

The Joint LDP Panel will:

- Consider draft documents during the intermediate stages in the process of preparing the Joint LDP in order to identify other options or issues to be included in the draft documents prior to their publication as a basis to encourage public discussion and participation about them, e.g. the vision of the Joint LDP, alternative strategies for the Joint LDP area, consideration of the scoping report to the Sustainability Assessment, in accordance with the Community Inclusion Scheme included in the Delivery Agreement.
- To accept, and to take account of the comments from the public and any stakeholders group/forum during public participation periods or statutory public inquiry.
- To submit recommendations to the Joint Planning Policy Committee based on the evidence presented during public participation periods or statutory public inquiry during the process of preparing the plan.

#### **Mandate**

- To be an internal group of Elected Members .
- To be an active working group, with the function of facilitating consensus on key issues.

#### **Composition**

The Panel will include 6 Elected Members from the Joint Planning Policy Committee (3 from Anglesey and 3 from Gwynedd)

- title of every Elected Member (to be completed on 25/3/11)

#### **Chair and Vice Chair**

Elected Members will be appointed during the first meeting of the Joint LDP Panel.

**Quorum**

It is acknowledged that not every member identified will be available to attend every meeting held during the process. However, for a Meeting of the Joint LDP Panel to be held, there should be a quorum of four Elected Members.

**Frequency**

The Joint LDP Panel will meet as necessary in order to provide advice during the key stages in the process of preparing the Plan. In order to assist the members in the group, the dates of these meetings will be established giving as much notice as possible.

**Programmes**

The Policy Manager (Planning) from the Joint Planning Policy Unit will be responsible for agreeing the programme in consultation with the Environmental Service Manager (Gwynedd Council) and the Chair of the Panel.

Panel Members will receive all papers five days before meetings.

**Reporting mechanism**

The minutes and recommendations of the Joint LDP Panel will be submitted to the Joint Planning Policy Committee.